



COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF TRANSPORTATION

May 17, 2021

Mr. Adam Winder, General Manager  
River Valley Transit  
1500 West Third Street  
Williamsport, PA 17701

Dear Mr. Winder:

Since January 2020 the Pennsylvania Department of Transportation (PennDOT) has been working with the Williamsport Bureau of Transportation (d.b.a. River Valley Transit, RVT) and the Slaughter administration to better understand discrepancies in the use of PennDOT provided funding and the accuracy of RVT's data reporting. As we continue to learn more about these issues, PennDOT requires certain activities to stop immediately.

PennDOT requires RVT to cease the following practices immediately if it has not done so already:

- Subsidizing ineligible tourism, economic development, and other related activities with state funds dedicated to public transportation.
- Accumulating debt, funding, or financing insurance, labor, and amenities on behalf of the Hiawatha Paddlewheel Riverboat (i.e. Hiawatha Inc.).
- Subsidizing operating costs and losses associated with the Peter Herdic Transportation Museum with state funds dedicated to public transportation.
- 

PennDOT understands that RVT provided a loan to Hiawatha Inc. that may have included public transportation funds. RVT must make every effort to recover the past-due debts owed to RVT as soon as possible.

As indicated in my letter dated March 3, 2012, the City of Williamsport and RVT must incorporate the following practices into their financial oversight to remain eligible for Section 1513 funding:

- Review and follow all FTA and PennDOT policies relating to the appropriate use of grant proceeds. PennDOT's financial reporting procedures and audit guidelines are available on the PennDOT website and in the DotGrants reporting system.
- Develop and follow policies and procedures, including appropriate segregation of duties, to ensure adequate financial oversight and accountability of RVT.

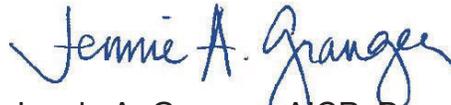
Mr. Adam Winder  
Page 2  
May 17, 2021

- Retain auditors trained and familiar with PennDOT's rules for the eligible use of operating and capital grants.

The City of Williamsport RVT must accurately track and document all financial decisions to ensure required Federal Transportation Administration and PennDOT policies and procedures are being followed.

Please contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Jennie A. Granger". The signature is written in a cursive style with a large, stylized initial "J".

Jennie A. Granger, AICP, Deputy Secretary  
Multimodal Transportation