

**HUMAN SERVICES ADVISORY BOARD MEETING
NOVEMBER 10, 2021**

CALL TO ORDER AND ATTENDANCE:

A meeting of the Human Services Advisory Board was Called To Order at 5:00 p.m. on Wednesday, November 10, 2021 at the Sharwell Building in Williamsport by Keith Wagner, Joinder Executive Director.

Members: Jennifer Lake; Carol Sides; Robert (Pete) Smeltz; Commissioner Richard Mirabito; Emily Powell Hodges; Virginia Council; and Jere Hoy. **Staff:** Keith Wagner – Executive Director/MH-ID Administrator; Matt Salvatori - CYS Administrator; Kathy Lynn – ID Director; and Cathy Bennett – Administrative Assistant.

MINUTES OF PREVIOUS MEETING:

The minutes from the previous meeting of August 11, 2021 had been emailed to all members and were approved by the members present.

BOARD MEMBER UPDATE:

Mr. Wagner noted that William Weber, Chairman, has resigned from his position on the HSAB. He noted that he did contact Carla Mitcheltree, Vice Chairman, to update her with his information and she is presently not interested in moving into the Chairman's role. He wished to remind the Board that the Election of Officers is scheduled to occur at the January 2022 meeting and anyone interested in running for an officer position or to nominate a fellow officer can contact the Administrative Office.

OVERVIEW OF ADMINISTRATIVE ENTITY MANAGEMENT QUARTERLY REPORT AND IM4Q UPDATES:

Kathy Lynn, the Joinder's ID Director, was present to provide the Board with the first quarter FY 21-22 Quality Plan Update and IM4Q reporting information. She noted her report covered the period 7/1/21 to 9/30/21. The detailed summary of her report appears as "Attachment A" to these minutes.

MENTAL HEALTH CRISIS INTERVENTION SERVICES UPDATE:

Keith informed the group that effective May 1, 2022, the Joinder will be transitioning Mental Health Crisis Intervention Services from the Joinder to a contracted provider agency – Center for Community Resources or CCR. He noted that this change is not a reflection on the quality of work performed by the current staff, but rather, it allows the MH/ID Program the opportunity to expand MH Crisis Intervention services in the community. Joinder staff currently in these positions will be given the opportunity to transition to the new provider. CYS after hours crisis services will still be provided here at the Joinder and the structure to provide this coverage is currently under development. He noted that a grant had been obtained to help offset the start up costs CCR would incur to set up these programs in Lycoming and Clinton County. Locations for these services have not yet been finalized. Plans are to initially have 24 hour on site services

in Lycoming County, with the plan to include a residential component sometime in the future. On site crisis services will be available in Lock Haven during the work day, with on call services available after hours, weekends, and holidays.

SHORT TERM RESIDENTIAL TREATMENT SERVICES UPDATE:

Keith and Matt reported that a Request For Proposals has been sent out to create a 12 to 14 bed residential treatment facility for youth 12-17 at the former Shelter Care building. There has been an increasing need for this type of facility in the area and it was recommended that available HealthChoices reinvestment funds be used to help offset the start up costs that will be needed to get this program up and running. They noted that the Board will be kept updated on progress made with the implementation of this program.

CHILDREN AND YOUTH SERVICES UPDATES:

Matt informed the group on several initiatives that LCCYS is currently involved with. The CFSR and Family Engagement Initiative are both designed to help the Agency provide high quality services to the families of Lycoming County. Both initiatives are ongoing and will continue to occur over the next year.

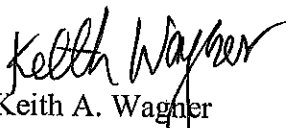
Matt also gave an overview of LCCYS and how families are served when they are involved in the child welfare system. He focused on prevention services and mandated services and explained how the two go hand in hand to help prevent abuse and neglect.


LCCYS recently had their Day Treatment Program license review and Matt informed the group there were no citations for the program.

OTHER BUSINESS, NEXT MEETING AND ADJOURNMENT:

There being no further business before the Board, the meeting was adjourned at 6:30 p.m. It was noted that the next meeting of the Human Services Advisory Board is scheduled to be held on Wednesday, January 12, 2022 at 5:00 p.m. at the Sharwell Building. Instructions on how to join the meeting by Zoom or telephone call in will be sent out with the meeting notice.

Respectfully Submitted,


Keith A. Wagner
MH/ID/EI Administrator


Matthew Salvatori
CYS Administrator

Review Period: 07/01/2021 to 9/30/2021

Focus Area: Individual to Individual Abuse

Data Review: The goal for this objective is to reduce incidents by 10% for FY 20-21 from 49 incidents to 39 incidents of Individual to Individual Abuse. **During the first quarter of FY 20/21**, there were a total of 14 incidents of Individual-to-Individual Abuse incidents filed (July=1, August=5, September=8). Trends and patterns noted were roommate occurrences within several group homes. One person has moved to a different home due to COVID staffing issues. Incidents for this home has decreased.

Identification of Barriers and Strategies to Overcome Them: **First quarter of FY 20/21:** Staffing patterns have been adjusted to have better supervision between housemates. Plans of support have been developed.

Focus Area: Employment

Data Review: The goal for this objective is to increase unduplicated individuals employed in Competitive Integrated Employment to 95, 10% over the baseline number of 86 by 6/30/2023. **The first quarter of FY 21/22** four people lost their jobs and six people gained employment. Some employment was lost due to individuals concerns about being exposed to COVID. Others found that they did not like the job they were doing and quit their job. People had an easier time getting employment because the job market at this time needs workers, especially in food service.

Identification of Barriers and Strategies to Overcome Them: **First quarter of FY 20/21:** At this time, team members will assist those who are interested in working on how to find a job and how to apply. Supports can be obtained to help the person be successful.

Focus Area: Restraints

Data Review: The goal for this objective is to maintain incidents of Restraints at 2 restraints for the year. **During the first quarter of FY 20/21**, there were four Restraints filed. Restraints that are approved Restrictive Procedures was one. Three restraints were Provider Emergency Restraints. The team felt that either the individual or the staff were in danger. Restraints were used as a last resort after trying to utilize de-escalation techniques. One individual's team is working with a Behavior Specialist to develop a plan to support him.

Identification of Barriers and Strategies to Overcome Them: One barrier was identified in that the individual is new to the home. Staff are learning his triggers. The team will be working with a Behavior Specialist to develop a plan to support him. The goal for this objective will be modified to maintaining restraints at no more than four for fiscal year 21-22.

Focus Area: IM4Q

Data Review: The goal for this objective is to review and track to 86% completion of filed IM4Q considerations monthly. No considerations were completed during the **first quarter of FY 20/21**.

Identification of Barriers and Strategies to Overcome Them: No barriers are identified at this time.